

VEHICLE ACCIDENT CLAIM FORM



Please help us to help you by:

- completing all relevant questions in full as this can avoid the need for further enquiry and possible delay in settling your claim
- signing and dating page 7 of this form

Insurance fraud is a crime – please ensure all information is correct

1. POLICYHOLDER(S) DETAILS

Policy number _____ Claim number (If known) _____

Full name (Mr, Mrs, Miss, Ms) _____

Postal address _____

Date of birth ____ / ____ / ____

Telephone numbers: Home _____ Business _____ Mobile _____

Email: Home _____ Business _____

Occupation _____ Employer _____

2. PERSON DRIVING OR IN CHARGE OF THE VEHICLE (to be completed, even if parked)

Full name (Mr, Mrs, Miss, Ms) _____

Address _____

Telephone numbers: Home _____ Business _____ Mobile _____

Email: Home _____ Business _____

Date of birth ____ / ____ / ____ Relationship to Policyholder: _____

Occupation _____

a) Are they the main driver of the Insured vehicle? **YES/NO**

b) If not the Policyholder, does the driver own a vehicle? **YES/NO**

Insured with _____

Make/Model _____ Registration No. _____

c) 1. Has the driver had any other accident, loss or claim in connection with any vehicle during the past five years? **YES/NO**

If Yes, please give details. Include date, circumstances of accident/loss.

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2. Has the driver ever been charged or convicted of any criminal or motoring offence or received any traffic infringement notice? **YES/NO**

If Yes, please give all details. Include offence code.

3. Has the driver's licence been cancelled, suspended or endorsed at any time? **YES/NO**

If Yes, please give details. Include penalty points.

4. Has the driver had any condition which could affect their fitness as a driver, e.g. diabetes, epilepsy, heart conditions, physical or mental illness or disability? **YES/NO**

If Yes, please give details below. Include daily dosage and the name of drugs.

d) Within 12 hours before the accident, had the driver

1. Consumed intoxicating liquor? **YES/NO** If yes, state quantity_____

2. Taken any drug? **YES/NO** If yes, state type and purpose_____

e) Since the accident has the driver

3. Undergone a breath test? **YES/NO** If Yes, indicate result_____

4. Undergone a blood test? **YES/NO** If yes, indicate official result_____

3. INSURED VEHICLE

a) Vehicle registration no. _____ Make/Model _____ CC rating _____

Warrant of fitness no. _____ Expiry date _____ Issued by _____

Year of manufacture _____ Date of Purchase _____ Purchase price _____

b) Name and address of registered owner: _____

c) Is the vehicle the subject of any hire, lease or finance agreement including hire purchase? **YES/NO**

If Yes, please give name and address

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d) Has the vehicle been modified in any way? **YES/NO**

If Yes, please give details _____

e) Is there any other insurance on the vehicle or its accessories? **YES/NO**

If Yes, please give details _____

4. USE OF THE INSURED VEHICLE

a) Was the vehicle being used with the policyholder's knowledge and permission? **YES/NO**

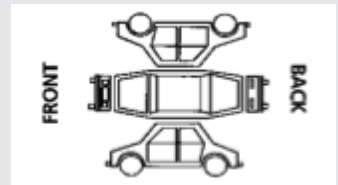
If No, give full details _____

b) State the exact purpose for which the vehicle was being used at the time of the accident ("Private" is not sufficient)

5. DAMAGE TO INSURED VEHICLE

a) Give particulars of damage and estimated cost of repairs (if known)

Indicate damaged areas below



Estimate cost of repairs \$ _____

b) Was there any unrepaired damage or rust in the vehicle immediately prior to the accident? **YES/NO**

If Yes, please advise where and what. _____

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c) Name and address of repairer _____

Telephone number _____

d) Is the vehicle still in use? **YES/NO**

If No, where is the vehicle now? _____

e) Who should we contact to make any appointment to inspect the vehicle?

Name and address _____

Telephone Number _____

6. ACCIDENT DETAILS

What, in your opinion, caused the accident? _____

a) Date _____ / _____ / _____ Time _____ : _____ am / pm

Was it: Daylight Dusk Dark

b) Location of accident (Street/Town/City) _____

c) Weather: Fine Bright sun Light rain Heavy rain Overcast Fog

d) Condition of road surface Wet Dry Gravel Seal Other (please state) _____

e) Lighting on your vehicle Not on Park Dip Full

Lighting on third party vehicle Not on Park Dip Full

Was any street lighting switched on? **YES/NO**

f) What speed limit was in force? _____ What was your speed? _____

g) Description of accident circumstances: _____

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h) Explanatory sketch: (please indicate the layout of road(s) and approximate measurements; names of street(s)/road(s); position of vehicles and persons involved; the direction in which vehicles were traveling; the registration marks of all vehicles, where known; any road markings, road signs, traffic lights, street lights, pedestrian crossings)

Your vehicle

Other vehicle

7. POLICE

a) Did anyone get hurt in the accident? **YES/NO**

If Yes, can you please advise who and their relationship to the driver and known extent of the injuries:

b) Do the police have knowledge of this incident? **YES/NO**

If Yes, please give details:

Name of officer _____

Number _____

Address of station _____

c) Did the Police attend the scene of the accident? **YES/NO**

d) Did any driver undergo any test for alcohol or drugs? **YES/NO**

If Yes please give details _____

Name _____

Address _____

Name _____

Address _____

e) Have the Police issued a Notice of Intended Prosecution, or given any verbal warning? **YES/NO**

If Yes, to whom and for what alleged offence? _____

Name _____ Offence _____

Name _____ Offence _____

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8. DETAILS OF DRIVER'S LICENCE

a) Licence number _____

b) Type of licence: Full Provisional Restricted

c) For what classes of driving is it valid _____ Issued by _____ Expiry Date _____ / _____ / _____

9. WITNESSES – INCLUDING ALL PASSENGERS TRAVELLING IN YOUR VEHICLE

If there were no witnesses, please write "NONE" _____

Name & telephone number	Address	Where was the witness at the time of accident?

10. OTHER VEHICLES INVOLVED

Has a claim been made on you? **YES/NO**

If no other property was involved, please write "NONE": _____

Name, address & telephone number of owner/driver	Make/Model	Registration No.	Apparent damage	Insurers & Policy No.

11. OTHER PROPERTY DAMAGED

Has a claim been made on you? **YES/NO**

If no other property was involved, please write "NONE": _____

Name, address & telephone number of owner	Description of property and apparent damage	Insurers & Policy No.

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12. DIRECT CREDITING AUTHORITY

If your claim is accepted and there are payment(s) to you, we can pay this amount direct into your bank account by direct credit. If you would like us to make this direct credit, please complete the details below. You will be advised if a payment has been made following acceptance of your claim.

Do you wish to use this facility? **YES/NO** Name of Account _____

I/We authorise payment to be made into this bank account. (Please attach a deposit slip)

Bank

Branch

Account Number

Suffix

13. INDEMNITY REQUEST

Please deal with all claims arising from this accident on my/our behalf. I/we acknowledge that you have full discretion in conducting the defence or settlement of any claim and in prosecuting in my/our name any claim for indemnity or damages.

I/We agree that, if the policy covers the cost of repairs to the Insured vehicle, you may authorize these repairs on my/our behalf by the repairer named above, or by such other repairer to who the vehicle has been submitted with my/our permission; alternatively, you may move the vehicle to safe storage.

14. DECLARATION/PRIVACY ACT 1993/ INSURANCE CLAIMS REGISTER

I/We declare that to the best of my/our knowledge and belief these particulars are complete and correct.

I/We

- agree to give any further information that may be required;
- understand you require this personal information, which will be retained by you at 146 Somerfield Street, Christchurch before you can evaluate my/our claim;
- authorise the disclosure of this personal information regarding this claim to other parties;
- authorise the obtaining by you from any other party personal information about me/us that is in your view relevant to this claim;
- authorise the obtaining by you from Insurance Claims Register Limited (ICR Ltd), which holds details of claims made by me/us under policies with other insurers, personal information about me/us that is in your view relevant to this claim;
- authorise you to place details of this claim on the database of ICR Ltd, PO Box 474, Wellington, where it will be retained and be available to other insurance companies to inspect;
- understand that I am/we are entitled to have certain rights of access to and correction of the personal information held by you and ICR Ltd.

The collection of this information is required under the terms of your policy. Failure to provide it may result in your claim being declined.

Signature of the Policyholder(s) (If the Policy is in joint names, both signatures are required)

_____ Date _____/_____/_____

Signature of the person making the claim

_____ Date _____/_____/_____